

Decision Notice (12 September 2019)

Published 13 September 2019

This document lists the decisions taken by Cabinet at a meeting held on Thursday, 12 September 2019. The list covers key and non-key decisions. A decision may be implemented with immediate effect, unless it is eligible for call-in as identified below, whereupon a decision will not be implemented until five working days have elapsed.

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
10	<p><u>Joint Finance and Performance Report, Quarter 1 2019/20</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet:</p> <p>A Noted the projected outturn position set out in sections three and four of Appendix A to the report for the first quarter (April – June) of 2019/20 as follow:</p> <p>i) An adverse variation on controllable budgets of £215,000 representing 0.4 per cent of the gross General Fund Budget.</p> <p>ii) A total projected overspend of £46,000 representing 0.08 per cent of the gross</p>	<p>A To ensure that Cabinet reviews performance against the Council’s approved General Fund Budget and Corporate Plan for 2018/19 and acknowledges the small variation to the forecast outturn position.</p>	None	None	No

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	<p>General Fund Budget.</p> <p>iii) The Council performance on or above target for 47 out of 49 (96 per cent) of its quarterly performance indicators.</p>				
11	<p><u>Housing Revenue Account, Quarter 1 Finance Report 2019/20</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet:</p> <p>A Noted:</p> <p>i) A favourable variation against the approved Housing Revenue Account (HRA) operational/controllable budget of £140,000 representing (-)0.02 per cent of the gross HRA budget.</p> <p>ii) An unfavourable non-operational variance of £3,200,000 representing 0.57 per cent of gross HRA budget which includes adjustments to</p>	<p>A To ensure that Cabinet reviews performance against the approved HRA Business Plan and acknowledges the operational variances in light of the challenges the Council may face in this financial year and future years.</p>	None	None	No

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	<p>housing capital programme financing as a result of the re-alignment of budgets and changes to proposed funding which increases the anticipated direct revenue contribution required in 2019/20.</p> <p>B Noted the forecast balance at 31 March 2020, of £3,983,000 in respect of the HRA and nil in respect of the Major Repairs Reserve (MRR).</p>				
12	<p><u>Capital Programmes, Quarter 1 Finance Report 2019/20</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet:</p> <p>A Noted the progress in the delivery of the Council's Housing and Non Housing Capital Programmes as at Quarter 1 (30 June 2019) as follows:</p>	<p>A To ensure that Cabinet reviews performance against the Council's approved for 2019/20 Housing and Non Housing Capital Programmes.</p> <p>B The budgets are realigned to accommodate revised Housing Asset Management priorities.</p>	None	None	No

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	<p>i) Housing Capital Programme – forecast outturn £23,743,000 (original estimate £24,044,000).</p> <p>ii) Non Housing Capital Programme – forecast outturn £15,618,000 (original estimate £11,156,000). The outturn includes a new budget for work to Enterprise Zone Plot H “Modus” approved by Cabinet on 20 June 2019 with a £7.2 million budget as set out in Annex A14 to the report.</p> <p>B Approved the revised Housing Capital Programme for 2019/20 outlined in paragraph 19 to the report.</p>				
13	<p><u>Annual Treasury Management Report 2018/19</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet</p>	<p>A In complying with latest Codes of Practice, Full Council is required to receive an annual report on the prior year’s treasury management functions of the Council, which should</p>	None	None	No

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	<p>recommended to Full Council:</p> <p>A The annual Treasury Management Report for 2018/19, as set out in Appendix A to the report, including that the Council operated within the Treasury Management Strategy Statement during 2018/19, be noted and approved.</p>	<p>also receive review by Cabinet in advance of its presentation to Full Council.</p> <p>B The Prudential Indicators are also required to be reported to Full Council. These are included within the annual treasury management report.</p>			
14	<p><u>Building Cleaning Contract</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet:</p> <p>A Approved, subject to formal contract, a building cleaning contract with HTS (Property & Environment) Ltd (HTS) for a period of three years with an option, at the sole discretion of the Council, to break the contract at the end of year one by giving no less than four months' notice subject to agreement of the terms and conditions and;</p> <p>i) The conclusion of mandatory</p>	<p>A To enter into a contract for building cleaning services for a minimum period of 36 months with effect from 1 October 2019.</p>	None	None	Yes

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	<p>formal consultation with the transferee's existing employees and confirmation that HTS will provide pension protection which is the same as, broadly comparable or better than those they had the right to acquire prior to the transfer and;</p> <p>ii) Clarification on the final cost of the new services taking into account the matters above.</p> <p>B Granted delegated authority to the Chief Executive in consultation with the Leader of the Council to make the necessary legal and financial arrangements to award the contract.</p>				
15	<p><u>Disposal of Land Adjacent to the Old Harlow Medical Centre</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet:</p>	<p>A To facilitate an extension to the existing Medical Centre in order to meet local healthcare needs.</p> <p>B To generate a capital receipt to help fund the Council's Capital</p>	None	None	Yes

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	<p>A Declared the land adjacent to the Old Harlow Medical Centre as surplus to requirements.</p> <p>B Approved plans to dispose of the freehold interest in the subject land for use as part of the existing Medical Centre.</p> <p>C Delegated to the Head of Finance and Deputy to the Chief Executive, in consultation with the Portfolio Holder for Regeneration, the authority to negotiate and finalise the terms of the disposal and (subject to being satisfied that it would be for the best consideration reasonably obtainable) thereafter procure the legal completion of the sale documentation.</p>	Programme.			